

## **FAMILIARIZATION PROGRAMMES FOR INDEPENDENT DIRECTORS**

This Familiarisation Programme for Independent Directors of Perfect-Octave Media Projects Limited ('the Company') has been adopted pursuant to Clause 49 of the Listing Agreement.

### **PURPOSE AND OBJECTIVE OF THE PROGRAMMES**

To provide insights into the Company to enable the Independent Directors to understand the Company's business in depth that would facilitate their active participation in managing the Company.

### **FAMILIARIZATION AND CONTINUING EDUCATION PROCESS**

- The Company through its Managing Director / Executive Director / Key Managerial Personnel conducts programmes / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company.
- The Company shall invite the Independent Directors of the Company for various programmes organized by the Company to appraise them about the Company culture, strategies and policies.
- The Company shall update the Independent Directors on changes in relevant laws / regulations from time to time.
- Independent directors of the Company are made aware of their role, responsibilities and liabilities at the time of their appointment/re-appointment, through a formal letter of appointment, which also stipulates various terms and conditions of their engagement. They are also made aware of Company's board and board committee framework, policies and procedures.
- Each member of the board, including the independent directors, have been given complete access to any information relating to the Company, whenever they so request.

### **DISCLOSURE OF THE POLICY**

This Policy shall be uploaded on the Company's website for public information and a web link for the same shall also be provided in the Annual Report of the Company.

### **MODIFICATION**

The Board will review this program from time to time and make changes as may be deemed necessary.